

CACP Guidelines

Electoral Commission

November 2011

Purpose:

CACP Electoral Commission is established by the Board of Directors and appointments are made by the President of the CACP. The Electoral Commission is responsible for presenting the slate of directors who are eligible for election by the members at the Annual General Meeting.

Accountability:

The Committee is accountable to the CACP President and Board of Directors and reports to the Board once a year. The Electoral Commission reports to the membership through correspondence, distributed prior to the Annual General Meeting and at the Annual General Meeting.

Authority:

The Electoral Commission shall:

- Solicit nominations for each vacant Director's position in accordance with the following timetable
- Certify to the Board of Directors and the Membership that each of the nominated candidates meet the requirements of the Canada Not-For-Profit Corporations Act and Constitution and are therefore eligible for election.
- Certify to the Board of Directors that each of the nominated candidates meet any other criteria that may, from time to time, be adopted by the membership and are therefore eligible for election.

Membership:

The Electoral Commission is established by the Board of Directors and shall consist of 3 members, the Immediate Past President (who will serve as Chair), two members who are active members in good standing or one Active Member and one Life Member, who was previously active. The two members who are identified are appointed by the President.

In the event the Immediate Past President is unable to serve on the Electoral Commission or for any reason resigns from the Electoral Commission, the President may appoint a replacement.

Appeal:

Where the Electoral Commission rules that a nominated candidate is not eligible for election the candidate may appeal the decision of the Electoral Commission to the Board of Directors.

In addition the Electoral Commission may from time to time review nominating policies and procedures and make recommendations to the Board of Directors.

Further References:

Election and Term of Office of the Board of Directors: – as per Section 8.6 CACP Constitution.

Vacancies within the Board of Directors: - as per Section 8.8 CACP Constitution.

Voting Privileges: - as per Section 7.7 CACP Constitution

Voting Method: - as per Section 7.9 CACP Constitution

Composition of the Board of Directors: - as per Section 8.1 CACP Constitution

Nominating Procedures:

- No fewer than 120 days prior to the Association's Annual General Meeting, the Electoral Commission will create a slate of candidates by seeking nominations for available director positions.
- For provincial director positions, the committee will consult with the respective president of the provincial chiefs' association seeking a nomination for that position.
- For other director positions, the committee will seek nominations keeping in mind the need to ensure balance and diversity on the Board in terms of geography and level of policing.
- The proposed slate of candidates will be circulated to all voting members no later than 90 days prior to the Association's AGM.
- Additional nominations signed by two voting members may be submitted to the Electoral Commission at least 60 days prior to the Association's AGM.
- The proposed slate of candidates and the names of any other nominated members will be circulated to all voting members at least 30 days prior to the Association's AGM.
- Nominations will not be received on the floor of the Annual General Meeting.

Board of Directors Membership Criteria:

The Electoral Commission will consider the following factors when seeking nominations to the Board of Directors:

- Ability to serve for a minimum two year term.
- Able to commit time and resources to serve on the Board, attend meetings and the Annual Conference and represent the CACP as requested.

- Experience in senior level Police and Association management.
- Experience with operating in an environment that defines the roles of a Board as being focused on setting policy and establishing strategic direction.
- Work well as part of a team; contribute reasoned opinion and accept and support decisions reached by the Board.
- Experience with working with a diverse membership and understand regional issues.
- Ability to be considered for the role of CACP President.