



TORONTO POLICE SERVICES BOARD

Executive Director & Chief of Staff

The Toronto Police Services Board (TPSB) is a seven-member civilian board responsible for the governance and oversight of the Toronto Police Service (TPS), the fourth-largest municipal police service in North America. With over 4,800 officers and 2,500 civilian employees, TPS takes pride in its diversity and in its dedication to keeping Toronto the best and safest place to be. The Service's well-earned reputation as a world leader in policing is a reflection of a commitment to excellence, innovation, quality leadership, and ongoing professional development.

The Board is seeking to appoint its **Executive Director and Chief of Staff**.

As the Board's most senior executive leader, the Executive Director and Chief of Staff provides strategic and operational leadership that results in the implementation of the Toronto Police Services Board's priorities to ensure achievement of its statutory civilian governance and oversight functions. The Executive Director proactively and skilfully mobilizes a professional team of seven individuals (with an additional approximately ten staff reports, e.g. City Legal; outside counsel, etc.) to drive the development and implementation of the strategies, policies and stakeholder relationships that enable the Board to create the environment for the Toronto Police Service to enhance public safety, while driving the effective and efficient delivery of community safety services to Toronto's population.

The Executive Director leads the Board Office that supports the Board in all areas of its statutory mandate, including: strategy and strategic direction; policy development and research direction; media relations and engagement; budget development and process for both the Toronto Police Service's budgets and the Board's budgets; labour relations matters, including collective agreement negotiations; stakeholder engagement; and, government relations with respect to all three orders of government (City of Toronto, Government of Ontario and Government of Canada). The Executive Director provides strategic advice to the Chair and Members of the Board in the management of all issues the Board may become, or should become engaged in, including the development of the organization's priorities and objectives in the context of modernized policing.

As a qualified candidate you bring a post graduate university degree in a relevant discipline (social sciences discipline, law, public administration, etc.) combined with a minimum of five years as an executive director or equivalent senior executive role in a government setting or comparable public sector agency. An equivalent combination of education and experience may be accepted. TPSB will benefit from the combination of your high level of familiarity with board governance, public administration, policy development and the principles of public accountability. You bring, or can quickly gain, detailed knowledge of and ability to accurately interpret and apply the Police Services Act and its Regulations, as well as other legislation relevant to the Board's statutory



role. A strong financial acumen, general knowledge of labour relations, collective bargaining, human rights, and occupational health and safety is required, as is a proven track record of effectively communicating in both oral and written formats to varied audiences, including professional, government, media, community organizations, etc. You are a strong team leader, able to delegate effectively while motivating and inspiring staff to establish and meet critical and competing deadlines in a fast-paced environment. You are comfortable and able to work outside regular business hours to address emerging issues in a timely manner, liaise with Board Members, anticipate and oversee the development of responses to media inquiries, and to represent the Board at public events.

In accordance with the policy of the Board, all candidates must conform to the Toronto Police Service's core values and the Board will conduct a comprehensive background check of all candidates under consideration.

To apply for this position, please visit: boyden.thriveapp.ly/job/1946 and submit your materials prior to the deadline on Monday, April 24, 2023. For more information, please contact Harry Singh at hsingh@boyden.com and state the title of the position in the subject line of your e-mail.

We thank all applicants for their interest, however only those under consideration for the role will be contacted.