RESEARCH ADVISORY COMMITTEE - PROPOSAL FOR ENDORSEMENT OF RESEARCH

Guidance for researchers submitting applications for CACP Endorsement

The following guidance is intended to help researchers understand the process for CACP research endorsement. Researchers seeking endorsement from CACP are asked to complete the form on the following two pages, paying attention to word limits, and provide a two-page executive summary of the project (written in plain language) as well as the academic CV of the primary investigator.

In the context of your proposal, 'endorsement' means that CACP will agree to share information about the research project with CACP member agencies and encourage agencies to support the research in the ways desired by the research team. CACP may also provide access to mechanisms, such as the "RF Connect" research-sharing platform and other CACP communication vehicles (including for example the CACP Bulletin, conferences, etc.), to help promote the research and disseminate findings. However, through endorsement the CACP assumes no responsibility for whether member agencies take part in the research, or any other responsibility for the success of the research.

Projects that are most likely to receive an endorsement will demonstrate:
- A senior, experienced and competent investigator leading the research project, who has shown an ability to complete high-quality research in the proposed area of study;
- A clear alignment with CACP's mission or strategic priorities or otherwise responding to an identified CACP research need (for more information on the CACP's mission and strategic priorities, see here: https://cacp.ca/mission.html#54);
- Support for the work of one or more CACP Committees (for information on CACP Committees, see here: https://www.cacp.ca/committees.html);
- Relevance to a wide range of communities and police services in Canada; and,
- A meaningful knowledge translation and/or knowledge mobilization plan to ensure findings are actively communicated to the policing community in Canada.

We do not require a comprehensive literature review as part of the proposal, however the Executive Summary should demonstrate awareness of the existing literature and evidence base in the topic area. A list of works cited in the Executive Summary can be included beyond the two-page limit.

The CACP does not provide direct funding to research projects. Where 'Resource Requirements' are referenced in the proposal form, this generally refers to in-kind police resources – for example, staff time, data sets, access to research participants, etc.

Proposals will first be considered by the Research Advisory Committee (RAC) of the CACP, and the RAC will provide a recommendation for review by the CACP Board of Directors. Applicants should expect a wait time of not less than 3 months (and possibly longer) from the time of their proposal to the time of a final decision.

Following the review of your proposal, please keep in mind that decisions not to endorse a project are not necessarily due to negative assessments of the value or quality of the research, and may be related to alignment with priorities or capacity of the CACP or its member agencies to support your project.

If you have any questions about the form or instructions, please contact the Research Advisory Committee co-chair, Dr. Chris Giacomantonio, at [email].

Commented [GC1]: CACP Research email to be confirmed

Please fill out the following form, adhering to the stated word limits.

Project Title	
Research question	In 100 words or less, describe the main research questions that will guide this study
Rationale	In 200 words or less, state the rationale for the study based on knowledge gaps and/or previous research. Practical considerations may be mentioned for research geared toward enhancing the operational efficiency of police organizations or service delivery.
Methods	In 300 words or less, outline proposed research methods including potential data sources, number of participants, sampling strategy, recruitment methods and/or other data collection methods, type of analysis that will be employed and how data will be used or interpreted to answer the research question(s). If police professionals are to be recruited, indicate the type of personnel that would be targeted – sworn/civilian, rank, geography, etc.
Timeline	Please indicate the intended start and end dates of the research.
Knowledge translation and/or mobilization plan	In 200 words or less, outline the researcher's/research team's plan to develop outputs or engagements suitable for communicating the research findings to the Canadian policing community.
Resource requirements	In 200 words or less, Identify the resources that this study will require from: - The CACP - Any CACP Committees - Police services in Canada
Potential Impact	In 200 words or less, state the potential benefit of the research to police, policing organizations or beneficiary populations.
Alignment with CACP priorities	In 200 words or less, identify and briefly explain how this research addresses one or more of the CACP strategic priorities
CACP Committee(s)	In 100 words or less, if applicable, please explain how this work supports the work of CACP Committee(s).
Deliverables	List all project deliverables. *Please note that, if the proposed project receives CACP endorsement, the researchers will be required to share any project outputs with the Research Advisory Committee no less than two weeks before publication, submission for publication or presentation. This includes but is not limited to conference presentations, journal articles, reports, news and magazine articles, and online content published by the research team as part of the project.*
Timeline	Indicate when you expect this research to begin and end, and at which stages in the research you expect to require resources or support from the CACP, its committees and/or member agencies

Principal Investigator	Name, institutional affiliation, telephone and email address
Submitting agency (if different than above)	
Co-investigators	Name and institutional affiliation of co-investigators
Funding source(s)	Please indicate the approximate cost of the project, and any funding sources that have been secured, applied for, or where an application for funding is intended. Please specify if funding has been secured.
Ethics and risks to participants	State whether ethics review is required and, if so, where application for ethical approval will be made.

If the ethics review has identified, or will identify, any risks to participants, please indicate these here. |
| Date of submission | |

❖ A 2-page Executive Summary of the research proposal and a copy of the Principal Investigator's CV must accompany this proposal.

SUBMIT THIS FORM WITH THE EXECUTIVE SUMMARY AS ONE DOCUMENT TO:
[RAC Chair email]