

**113th ANNUAL GENERAL MEETING
CANADIAN ASSOCIATION OF CHIEFS OF POLICE**

**HALIFAX CONVENTION CENTRE
HALIFAX, NS
AUGUST 13, 2018**

MINUTES

(1) Call to Order

Directeur Mario Harel called the 113th Annual General Meeting to order at the Halifax Convention Centre, in Halifax, NS on August 13, 2018 and reviewed the agenda.

(2) Adoption of Minutes of the July 17, 2017 Annual General Meeting

The President called for the adoption of the minutes of the 112th Annual General Meeting, held in Montreal, QC on July 17, 2017 and as posted on the CACP website. In the absence of any questions or discussion, the President called for a motion of adoption.

MOTION:

Moved by Chief Clive Weighill (Rtd.), seconded by Chief Danny Smyth that the Minutes of the 112th Annual General Meeting held on July 17, 2017 be adopted. CARRIED

(3) Report of the Electoral Commission

Chief Clive Weighill, Chair of the Electoral Commission presented the report to the membership.

President	Chief Constable Adam Palmer
Past President	Directeur Mario Harel
British Columbia	Chief Constable Robert Downie
British Columbia	Assistant Commissioner Dwayne McDonald
Alberta	Chief Mark Neufeld
Saskatchewan	Chief Marlo Pritchard
Manitoba	Chief Danny Smyth
Ontario	Commissioner Vince Hawkes
Ontario	Chief Charles Bordeleau
Quebec	Directeur Helen Dion
New Brunswick	Chief Wayne Gallant
Newfoundland & Labrador	Chief Joe Boland
Northern Territories	Chief Superintendent Jamie Zettler

Board members who remain on the Board for the second half of their term:

Secretary Treasurer	Chief Constable Dave Jones
Federal Director	Deputy Commissioner Gilles Michaud
Quebec	Director General Martin Prud'homme
Nova Scotia	Chief Jean-Michel Blais
PEI	Chief Paul Smith
First Nations	Chief Dwayne Zacharie

MOTION:

Moved by Chief Cst. Bob Downie seconded by Chief Bryan Larkin that the recommendations of the Electoral Commission be adopted by acclamation. CARRIED

(4) Report of the Audit Committee and Appointment of Auditors

Assistant Commissioner Scott Kolody, Chair of the Audit Committee provided the Audit Committee Report.

The CACP Audit Committee has the responsibility to provide a report to the Board of Directors and the general membership on their review of the Audited Statements.

The Audit Committee, the members of which are: Chair – Assistant Commissioner Scott Kolody, RCMP, Chief Cst. Bob Downie, Saanich Police Department and Chief Peter McIsaac, Cape Breton Police Service met via teleconference call with the CACP Auditors from KPMG.

Subsequent to the Audit Committee’s meeting on June 15, 2018, KPMG also met with the Secretary-Treasurer, Executive Director and Office Manager to review the results of the Audit.

The Audit Committee has confidence with the Auditor’s opinion that the financial statements present fairly, in all material respects, the financial position of the Canadian Association of Chiefs of Police as at March 31, 2018, and its results of operations and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

The Audit Committee has further confidence in the Auditor’s opinion that the accounting principles in Canadian accounting standards for not-for-profit organizations have been applied on a consistent basis.

The Audit Committee recommended to the CACP Board of Directors to approve the audited financial statements for the fiscal year 2017-2018 which was subsequently done on June 20, 2018.

MOTION:

Moved by Deputy Commissioner Gilles Michaud, seconded by Assistant Commissioner James Malizia, that the report of the Audit Committee be received. CARRIED

Appointment of Auditors

The President called for a motion regarding the appointment of auditors for fiscal year 2018-2019.

MOTION:

Moved by Assistant Commissioner Scott Kolody, seconded by Chief Cst. Bob Downie that KPMG be appointed as the Association’s auditors for the fiscal year 2018-2019. CARRIED

(5) **Report of the Secretary-Treasurer**

The President called on Chief Constable Dave Jones to present the Secretary-Treasurer's report. The Secretary-Treasurer reported that the audit was a clean audit. The Balance Sheet as of March 31st, 2018 shows gross assets of \$2,751,473. Income for the year was \$3,338,462. Expenditures were \$3,175,128.00 for a net surplus of \$163,334. Most of the surplus came from a reversal of a contingency leave accrual for the past Executive Director when he retired. Also, there were some other setbacks where funding and revenue sources were lost.

The Secretary-Treasurer also reported that the 2018-2019 Operating Budget for the Association was adopted by the Board of Directors on June 20, 2018. Although it is a balanced budget it is in part balanced by the use of approximately \$150,000 from the previous year's surplus. The Secretary Treasurer also indicated that the Board of Directors recognizes that expenditures must be examined and where possible some budget lines to be decreased. It was however strongly recognized that our committees do exceptional work and the need to maintain appropriate funding in these areas was ensured.

In order to maintain sufficient revenue sources increases were examined for two key areas including conference registration fees, and membership dues. By increasing conference fees there will be an additional benefit to this year's budget as conferences not yet posted will be affected by this increase. The increase of \$50 per registrant will provide an additional \$22,000 in projected revenue.

For 16 years the CACP has maintained membership fees at \$375. While other sources of grants and revenue streams provided the necessary funding for CACP programs and expenses, it is clear that those sources of revenue are not as reliable as they once were, and that it would be appropriate to examine and increase in membership dues.

A simple equation that considered where our dues would have been if they had increased by a modest 2% per year over the past 16 years shows that our current dues would have been at approximately \$515. That is not the recommended amount.

The addition of an increase in membership dues does not affect the 2018-2019 budget as those rates have been set for this year but will apply in 2019 for the 2019-2020 budgets. The proposed new membership fee is \$475 per member.

Overall the increase in conference fees and membership dues will generate approximately \$44,000 to this year's budget and when fully implemented approximately \$121,450 to the annual CACP budget.

MOTION:

Moved by Chief Constable Dave Jones, seconded by Chief Jennifer Evans that the membership adopt the Secretary-Treasurer's report, receive the 2018-2019 budget and accept the 2017-2018 audited financial statements. CARRIED

MOTION:

Moved by Chief Constable Dave Jones, seconded by Chief Paul Smith, that the membership fees for 2019-2020 for Active and Associate members be increased by \$100.00 to \$475.00. CARRIED

MOTION:

Moved by Chief Constable Dave Jones, seconded by Chief Constable Bob Downie that the names of our new active, associate, honorary and new life members as published in the CACP publications be ratified. CARRIED

The President thanked the Secretary-Treasurer for her report.

(6) Report of the Resolutions Committee

The following resolutions were presented:

Resolution 2018-01: Resolution for the Timely Development of Technology Policy for National Police Information Services (NPIS) Systems for Law Enforcement in Canada

**Moved: Deputy Commissioner Gilles Michaud
Seconded: Director General Debra Frazer
CARRIED**

Resolution 2018-02: Reasonable Law to Facilitate Cross-Border Access to Data Related to Canadian Criminal Offences or Held by Canadian Service Providers

**Moved: Commander Andrew Eamer
Seconded: Chief Adam Palmer
CARRIED**

Resolution 2018-03: Resolution for the Support of Cyber-Crime Education and Training for Canadian Law Enforcement

**Moved: Chief Superintendent Mike Jeffrey
Seconded: Assistant Commissioner Francois Bidal
CARRIED**

Resolution 2018-04: Resolution for the Regulation of Pill Presses

**Moved: Chief Bryan Larkin
Seconded: Chief Charles Bordeleau
CARRIED**

Resolution 2018-05: Development of the Sexual Violence Response Model

Moved: Chief Cst. Bob Downie
Seconded: Dr. Chris Giacomantonio
CARRIED

(7) President's Report

Directeur Mario Harel presented his President's report. The report will be posted on the website.

MOTION:

Moved by Chief Cst. Bob Downie, seconded by Assistant Commissioner Scott Kolody, that the report of the President be received.

CARRIED

(8) New Business

There was no new business.

(9) Adjournment

MOTION:

Moved by Chief Superintendent Mike Jeffrey, seconded by Chief Andy McGrogan, that the meeting be adjourned. CARRIED